

Conference Service Information



Resort & Conference Center
 Wheeling, West Virginia
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www.oglebay-resort.com

Meeting and Conference Facilities

| | Meeting Rooms | | Hines Exec. Board Room | Glessner | Terrace Fort Henry | | | Banquet Rooms | | | Conference Rooms | | | | | |
|----------------------------|---------------|-------|------------------------|----------|--------------------|--------|-------|---------------|-------|-------|------------------|-------|-------|-------|-------|-------|
| | A | B | | | 1-2-3 | 1 | 2 | 3 | 1 | 2 | 3 | 4 | 5 | 6 | | |
| Dimensions | 30X26 | 30X26 | 27X15 | 126X64 | 38X37 | 58X32 | 52X90 | 52X30 | 45X30 | 52X30 | 16X20 | 16X20 | 16X20 | 16X27 | 50X32 | 50X32 |
| Square Foot | 800 | 800 | 412 | 8000 | 1400 | 1850 | 4730 | 1578 | 1365 | 1578 | 320 | 320 | 320 | 432 | 1600 | 1600 |
| Height | 8' | 8' | 8' | 8'-20' | 9' | 9'-20' | 12' | 12' | 12' | 12' | 8' | 8' | 8' | 8' | 11' | 11' |
| Banquet | 40 | 40 | --- | 325 | 64 | 120 | 275 | 112 | 96 | 112 | 16 | 16 | 16 | 24 | 112 | 112 |
| Theater | 50 | 50 | --- | 600 | 100 | 140 | 360 | 130 | 100 | 130 | 20 | 25 | 20 | 30 | 130 | 130 |
| Classroom | 30 | 30 | --- | 264 | 50 | 84 | 220 | 72 | 60 | 72 | 16 | 16 | 16 | 24 | 72 | 72 |
| U-Shaped | 24 | 24 | --- | 60 | 34 | 44 | 80 | 40 | 32 | 40 | 12 | 12 | 12 | 20 | 40 | 40 |
| Conference | 20 | 20 | 14 | 52 | 34 | 40 | 80 | 40 | 40 | 40 | 16 | 16 | 16 | 24 | 40 | 40 |
| Reception | 30 | 30 | --- | 500 | 70 | 100 | 400 | 120 | 100 | 120 | 20 | 20 | 20 | 30 | 120 | 120 |
| Hollow Square | 30 | 30 | --- | 60 | 40 | 50 | 100 | 50 | 40 | 40 | 16 | 16 | 16 | 24 | 50 | 50 |
| Floor Cover | C | C | C | C/W | C | C | C | C | C | C | C | C | C | C | C | C |
| Power Screens | 8X8 | 8X8 | 8X8 | 12X12 | 8X8 | 8X8 | 10X10 | 10X10 | 10X10 | 10X10 | 8X6 | 8X6 | 8X6 | 8X6 | 8X6 | 8X6 |
| Rearview Screens | N | N | N | 12X12 | N | N | N | N | N | N | N | N | N | N | N | N |
| Sound System | N | N | N | Y | Y | Y | Y | Y | Y | Y | N | N | N | N | Y | Y |
| Wireless Microphone | N | N | N | Y | Y | Y | Y | Y | Y | Y | N | N | N | N | Y | Y |
| Remote Lighting | N | N | N | Y | Y | Y | Y | Y | Y | Y | N | N | N | N | Y | Y |
| Dance Floor | P | P | N | W | P | P | P | P | P | P | N | N | N | N | P | P |
| High-Speed Internet Access | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |

C-Carpet Floor W-Wood Floor P-Portable N-Not Available Y-Yes



Conference Service Information

The conference facilities at Oglebay are located within Wilson Lodge, the centerpiece of the 1650 acre resort. The lodge boasts a total of 212 well-appointed rooms, features superb dining experiences and offers a range of services that are available on request, including:



- Themed Parties
- Pig Roasts
- Barbeques/Cookouts
- Tent parties
- Picnics
- Golf Outings
- Spouses' Programs
- Murder Mysteries
- Cooking
- Demonstrations
- Baby Sitting
- Gift & Floral Assistance
- Transportation Assistance

Meeting Rooms

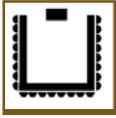
Our meeting space can accommodate groups up to 500. Whether you are planning an informal break out meeting, a board room style gathering or a general session presentation, meeting rooms are configured to meet the needs of your group. Rooms come equipped with phone lines and high speed internet access. Dining rooms and hospitality space are also available.



Classroom



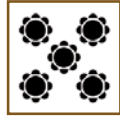
Theatre



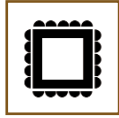
U-Shape



Conference



Banquet
Rounds



Hollow
Square

Dance Floor Rentals

| Size | Number of Panels | Cost |
|---------|------------------|--------|
| 6 x 9 | 6 | 60.00 |
| 9 x 9 | 9 | 90.00 |
| 9 x 12 | 12 | 120.00 |
| 12 x 12 | 16 | 160.00 |
| 12 x 15 | 20 | 200.00 |
| 15 x 15 | 25 | 250.00 |
| 15 x 18 | 30 | 300.00 |
| 18 x 18 | 36 | 360.00 |

Delivery Charges

| | |
|---------------------------|-----------------|
| 8' and 6' Tables | 10.00 per table |
| 4' Tables | 5.00 per table |
| Chairs | 2.50 per chair |
| 35mm/Screen | 10.00 per unit |
| Overhead Projector/Screen | 15.00 per unit |
| Flipcharts with 2 Markers | 5.00 per set |

Delivery fees include delivery and pick-up. Equipment rental charges are additional.

Labor

| | |
|----------------------|----------------|
| Special Set Up Labor | 20.00/man hour |
| Equipment Operator | 40.00/man hour |

Audio/Visual and Media Aids

| | |
|--|--------|
| Hand-Held Wired Microphone | 25.00 |
| Hand-Held Wireless Microphone | 50.00 |
| Wireless Lapel Microphone | 75.00 |
| Podium with Sound | 20.00 |
| Karaoke Machine | 50.00 |
| Telephone Line Activation Fee (per line per day) | 25.00 |
| Speaker Phone | 50.00 |
| High Speed Internet Access Connection | 100.00 |
| 35mm Projector | 35.00 |
| Integrated Video Projector | |
| First Day | 195.00 |
| Additional Day | 100.00 |
| Overhead Projector | 35.00 |
| TV/VCR with Cart | 100.00 |
| TV with Cart | 60.00 |
| AV Cart | 10.00 |

Miscellaneous

| | |
|---------------------------------|------------|
| Coatrack | no charge |
| Chalkboard | 25.00 |
| Whiteboard with Markers | 25.00 |
| Cork MessageBoard | 25.00 |
| Easel | 5.00 |
| Extension Cord | 5.00 |
| Flipchart Pad with 2 Markers | 30.00 |
| Genie Rental* | 50.00/hour |
| Laser Pointer | 20.00 |
| Pencil Sharpener | 5.00 |
| Power Strip | 5.00 |
| Screen | no charge |
| 3-Hole Punch | 5.00 |
| 5 x 8 Pad with Pen or Pencil | 1.00 |
| 8.5 x 11 Pad with Pen or Pencil | 2.00 |
| Candy (per cup-sized dish) | 1.00 |

Note that prices listed above are per day or any portion thereof unless otherwise noted.

*Requires Oglebay staff member for operation. Does not include labor charge.

All rates subject to additional applicable fees and taxes.