

# Conference Service Information

The conference facilities at Oglebay are located within Wilson Lodge, the centerpiece of the 1750 acre resort. The lodge boasts a total of 258 well-appointed rooms, features superb dining experiences and offers a range of services that are available on request, including:

- Themed Parties
- Pig Roasts
- Barbecues/Cookouts
- Tent parties
- Picnics
- Golf Outings
- Spouses' Programs
- Murder Mysteries
- Cooking Demonstrations
- Team Building
- Gift & Floral Assistance
- Transportation Assistance
- Spa Excursions

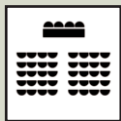


## Meeting Rooms

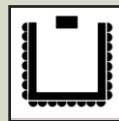
Our meeting space can accommodate groups up to 400. Whether you are planning an informal break out meeting, a board room style gathering or a general session presentation, meeting rooms are configured to meet the needs of your group. All rooms come equipped with phone lines and high speed internet access.



Classroom



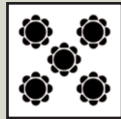
Theatre



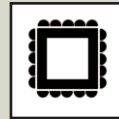
U-Shape



Conference



Banquet Rounds



Hollow Square

speed internet access.

Dining rooms and hospitality space are also available.



## Meeting & Conference Room Specifications

	Banquet Rooms							Conference Rooms					
	Glessner	Terrace	Fort Henry	1	2	3	1 - 2 - 3	1	2	3	4	5	6
Dimensions	126'x64'	38'x37'	32'x56'	52'x30'	45'x30'	52'x30'	52'x90'	16'x20'	16'x20'	16'x20'	16'x27'	50'x32'	50'x32'
Square Foot	8000	1400	1850	1578	1365	1578	4730	320	320	320	432	1600	1600
Height	8'-20'	9'	9'-20'	12'	12'	12'	12'	8'	8'	8'	8'	11'	11'
Banquet	325	64	120	112	96	112	275	16	16	16	24	112	112
Theater	400	100	140	130	100	130	360	20	25	20	30	130	130
Classroom	264	50	84	72	60	72	220	16	16	16	24	72	72
U-Shaped	60	34	44	40	32	40	80	12	12	12	20	40	40
Conference	52	34	40	40	30	40	80	16	16	16	24	40	40
Reception	400	70	100	120	100	120	340	20	20	20	30	120	120
Hollow Square	60	40	50	50	40	50	100	16	16	16	24	50	50
Floor Cover	C/W	C	C	C	C	C	C	C	C	C	C	C	C
Power Screens	12'x12'	8'x8'	8'x8'	10'x10'	10'x10'	10'x10'	10'x10'	8'x6'	8'x6'	8'x6'	8'x6'	8'x6'	8'x6'
Rearview Screens	12'x12'	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Sound System	Y	Y	Y	Y	Y	Y	Y	N/A	N/A	N/A	N/A	Y	Y
Wireless Mic.	Y	Y	Y	Y	Y	Y	Y	N/A	N/A	N/A	N/A	Y	Y
Remote Lighting	Y	Y	Y	Y	Y	Y	Y	N/A	N/A	N/A	N/A	Y	Y
Dance Floor	W	P	P	P	P	P	P	N/A	N/A	N/A	N/A	P	P
High-Speed Internet	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

C-Carpet Floor W-Wood Floor P-Portable



## Audio/Visual and Media Aids

AV cart	\$15	Speaker phone with line	\$80
Hand-held wired microphone	\$30	Story board	\$35
Hand-held wireless microphone	\$55	Story board tool kit	\$45
High speed Internet access connection	\$105	Telephone line activation	\$30
Integrated video projector		TV/VCR/DVD with cart	\$105
First day	\$195	TV with cart	\$65
Each additional day	\$105	Wireless lapel microphone	\$80
Podium with sound	\$60		

## Miscellaneous

3-Hole punch	\$5	Laser pointer	\$20
Coatrack	N/C	Pencil sharpener	\$5
Cork message board	\$25	Piano	\$110
Easel	\$15	Power strip	\$5
Extension cord	\$5	Risers	\$300
Flipchart pad with 2 markers	\$35	Screen	N/C
Genie rental	\$120/hour	Whiteboard with markers	\$25

## Extras

4' tables	\$10/table
8' and 6' tables	\$15/table
Chairs	\$2.50/chair

## Labor

Equipment operator	\$40/man hour
Special set up labor	\$20/man hour

Prices include delivery and pick-up. Rental charges additional.

## Dance Floor Rentals

Size	Cost
12 x 12	\$165
12 x 16	\$200
16 x 16*	\$250
16 x 20	\$300
20 x 24	\$450

\* Recommended



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All listed rates subject to additional applicable fees and taxes. Prices are per day unless otherwise noted. All prices subject to change without notice.